

Instructions for Entries for 2018 NMQHA LOEC

First of all, let me thank you for considering the 2018 Land of Enchantment Circuit. NMQHA is looking forward to a fantastic show with great awards and even better people.

Below is a list of instructions for entering the 2018 LOEC. Please make sure to read through every point carefully and feel free to contact me at the information provided below.

1. There are two fee structures available :
 - A. \$410 Flat Fee (\$360 if pre-paid) – This fee covers one stall starting Wednesday, April 25, 2018, entries for all classes for all exhibitors and all other fees. **If you pre-pay the flat fee by April 13th, 2018 you will receive a \$50 discount off your flat fee. All walk/trot classes will be AQHA approved classes. Flat fee does not include any obstacle fees.**
 - B. Trail Obstacle Fee: \$20 one-time fee for all trail entries
 - C. Individual Fee Structure:
 - Open and Amateur Class Fee: \$18 per class per judge
 - Youth Class Fee: \$13 per class per judge
 - Walk/Trot Class Fee: \$5 per class per judge
 - Office Fee: \$10 per horse per judge
 - Pre Entry Office Fee: \$5 per horse per judge
 - AQHA Fee: \$6 per horse per judge
 - All horses must have a stall or pay the haul in fee**
 - Early Arrival Stalls Monday April 23 and Tuesday April 24: \$20 per night
 - Stall Fee starting Wednesday April 25: \$40 per night
 - Haul In Fee: \$15 per trailer per day
 - Tack Stall: \$200 for the entire circuit
 - RV Spots: \$40 per night (Limited Availability)
2. An entry form for each horse along with **pre-payment for the flat fee** must be postmarked by **April 13, 2018** in order to receive the discount. A signed complete entry form for each horse must be submitted with a completed check for the full flat fee amount. Pre-payment is not required for the individual fee structure, however pre-entry is encouraged. It is not necessary to send copies of registration papers and membership cards with the entry form and payment; however you must bring the papers and the cards to the show for inspection. **If there is any incomplete information on the entry form, the responsible party will be contacted by email or phone to clarify. If the responsible party is unresponsive or the information cannot be obtained prior to April 13, 2018, the entry might not receive the \$50 discount.** Within forty eight hours of receipt of the entry, the responsible party will be contacted with a receipt confirmation. **No refunds will be given unless a doctor's or vet's note is submitted with the requests. The NMQHA board will have the final decision on all refund requests.**
3. If an exhibitor chooses to pay by the individual fee structure, they will be allowed to enter additional classes at the show however they must bring an open check to the office for the fees **when they check in and receive their number**. A horse's total of class, office, AQHA, stall and haul in fees **will be capped at \$410**. Exhibitors who pre-enter under the individual fee structure are not eligible for the \$50 discount on the flat fee.

4. If stalls are needed, please send a completed stall reservation form along with the entry forms. Please make sure to complete the form noting requested stall location, preferences, **arrival date** and departure date. One stall fee, beginning Wednesday April 25, is included in the flat fee. **Early arrivals are allowed beginning Monday April 23. Stalls for Monday April 23 and Tuesday April 24 will be \$20 per night.** All other stalls will be charged at \$40 per night. **Covered tack stalls are available for \$200 for the circuit. These tack stalls must be pre-paid. Pre-payment for tack stalls must be postmarked by April 13, 2018.** Tack stalls can be split in between multiple responsible parties, however the total must be postmarked by April 13, 2018. It must be **clearly** marked on all the stall reservation forms as to who is sharing the tack stall and how the fee is being split.
5. Exhibitors who wish to will be allowed to haul in just for the day. There is a **\$15 per trailer per day** haul in fee. If you are planning on hauling in and using a day stall, please fill out the stall reservation form and submit it with you entries. If you are planning on hauling in and not using a stall at all, you do not have to fill out a stall form.
6. If the exhibitor has a number that they would like to use, please note that number at the top of the entry form. The number must be four digits or less and the exhibitor will be required to provide the actual numbers. The exhibitor will still be required to check in with the office prior to the start of the show. If the exhibitor chooses to have the show office issue their number, the number will be randomly chosen and will be provided by the show office.
7. Exhibitors/Responsible Parties will be able to pick up their numbers at the show office beginning at 10:00 am on Wednesday, April 25, 2017. If an exhibitor is not checked in, it will be noted on the gate and announcer sheet.
8. Level 1 classes are classes that were formerly known as Novice and Green.
9. All awards must be picked up at the show.

Contact Information

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Call for fax number